

# Book a health and safety site induction

Post: Watercare, Private Bag 94010, Auckland 2241

Email: [info@water.co.nz](mailto:info@water.co.nz)

Phone: (09) 442 2222 Website: [www.watercare.co.nz](http://www.watercare.co.nz)

## Important information

We require all personnel to complete site-specific inductions before working on any Watercare site. This includes Watercare employees and anyone engaged by Watercare as a contractor, sub-contractor, consultants and third parties working on our facilities, e.g. security, telecommunications.

Strict control of access to all our operational facilities, assets and project sites must be maintained at all times to ensure the health and safety of everyone on site and in the vicinity of the site, along with protecting the operational integrity of our facilities. The dynamic nature of operating facilities and the changing hazards that exist at any time require strict access control.

Please complete this booking form and send it to the relevant contact person listed below.

## Your details

First name	<input type="text"/>	Last name	<input type="text"/>
Company	<input type="text"/>		
Postal address:	<input type="text"/>		
City	<input type="text"/>	Post code	<input type="text"/>
Company phone: (    )	<input type="text"/>	Contractor mobile phone:	<input type="text"/>
Job/project name:	<input type="text"/>		
Watercare contact name:	<input type="text"/>		
Planned start date:	<input type="text" value="DD / MM / YYYY"/>	<i>NOTE: Please ensure you attend your induction at least five days before you need site access.</i>	

## Choose your induction

If you are unsure which induction you need to book, check this with your Watercare contact person.

## Networks

- ☐ Networks  
(Tuesday at Māngere)
- ☐ Networks  
(Wednesday at Rosedale)

Location	Contact
Select if you are: <ul style="list-style-type: none"> <li>A contractor working at Watercare network assets</li> <li>A consultant working with Watercare network assets in the field</li> <li>A maintenance contractor working on network stations and facilities</li> <li>Water transmission - <i>Pump stations, reservoirs, treated water pipelines and ancillary structures and chlorine booster plants</i></li> <li>Wastewater Transmission - <i>Pump stations, storage tanks, sewers and ancillary structures</i></li> </ul>	For inductions email <a href="mailto:networksinduction@water.co.nz">networksinduction@water.co.nz</a>

## Water

	Location	Contact
<input type="checkbox"/> Watercare head-works	All catchments (includes Riverhead Forest), lakes, dams, head-works ancillary structures, raw water pumping stations and raw water transmission systems.	<a href="mailto:mike.szabo@water.co.nz">mike.szabo@water.co.nz</a>

## Water treatment plants

	Location	Contact
<input type="checkbox"/> Southern	Ardmore, Waikato, Papakura, Bombay, Pukekohe, Waiuku Road, Cornwall Road, Victoria Road	<a href="mailto:Jayne.Kimber@water.co.nz">Jayne.Kimber@water.co.nz</a>
	Location	Contact
<input type="checkbox"/> Northern	Huia, Onehunga, Waitakere, Huia Village, Wellsford, Snells/Algies, Helensville, Muriwai, Warkworth	<a href="mailto:jenny.spicer@water.co.nz">jenny.spicer@water.co.nz</a>

## Wastewater

	Location	Contact
<input type="checkbox"/> Mangere Wastewater Treatment Plant	Mangere	<a href="mailto:hsinduction@water.co.nz">hsinduction@water.co.nz</a>
<input type="checkbox"/> Rosedale Wastewater Treatment Plant	Rosedale	<a href="mailto:shona.wardlaw@water.co.nz">shona.wardlaw@water.co.nz</a>
<input type="checkbox"/> Puketutu Biosolids Facility	Puketutu Island	<a href="mailto:Justin.Smith@water.co.nz">Justin.Smith@water.co.nz</a>
<input type="checkbox"/> Southern regional wastewater treatment plants	Pukekohe, Bombay, Beachlands, Clarks Beach, Waiuku, Kingseat, Kawakawa Bay, Owahanake	<a href="mailto:jonathan.piggot@water.co.nz">jonathan.piggot@water.co.nz</a>
<input type="checkbox"/> Northern regional wastewater treatment plants	Army Bay, Helensville, Denehurst, Waiwera, Snells, Warkworth, Wellsford, Omaha	<a href="mailto:shona.wardlaw@water.co.nz">shona.wardlaw@water.co.nz</a>

## Projects and infrastructure

If you are doing project work on a Watercare site, you must complete the site-specific induction AND the project induction. Send this form to your Watercare contact person to book each induction.

<input type="checkbox"/> Project one	Project name
<input type="checkbox"/> Project two	Project name

## MSN (Maintenance services networks)

Only choose this induction if you will be based at and working from MSN.

<input type="checkbox"/> MSN	23 O'Rorke Road, Penrose	Email to <a href="mailto:Tony.Higgins@water.co.nz">Tony.Higgins@water.co.nz</a>
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## Watercare House

Only choose this induction if you will be based at and working from Watercare House.

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Watercare House

Head office – 73 Remuera Road, Newmarket

Email [HealthandSafety@water.co.nz](mailto:HealthandSafety@water.co.nz) if you wish to attend.

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## Watercare Laboratory

Only choose this induction if you will be based at and working from the Watercare Laboratory.

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Watercare Laboratory

52 Aintree Avenue, Airport Oaks, Mangere

Email to [rita.prasad@water.co.nz](mailto:rita.prasad@water.co.nz)

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We will email you your scheduled booking time and training location.

What to bring to your induction:

- A copy of this form
  - A copy of your confirmed appointment
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